

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION  
REGULAR MEETING**

**TUESDAY**

**10:00 A.M.**

**SEPTEMBER 19, 2023**

Board members present: Chairman Cory Wright, Vice-Chairman Brett Wachsmith, and Commissioner Laura Osiadacz.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Office Administrator; Kate Jimenez, Administrative Assistant, Joshua Fredrickson, County Engineer, Mark Cook, Public Work/CDS Director; Jeanne Killgore, HR Director; Chris Whitsett, Inspector; Stephanie Hartung, Chief Civil Deputy; Jesse Eldred, Deputy Prosecutor II; Brian Carlson, Finance Director; Zane Kinney, Assistant IT Director; Ed Bunton, Jail Lieutenant; Jeff Barnsley, Jail Lieutenant; Joe Poire, Broadband Consultant (via WebEx); Kate Sander, HopeSource.

**CALL TO ORDER**

Chairman Wright called the meeting to order at 10:00 A.M

**PLEDGE OF ALLEGIENCE**

Chairman Wright led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES -**

Chief Civil Deputy, Stephanie Hartung introduced Jesse Eldred, Deputy Prosecutor II, who joined the Prosecutor's Office in August 2022.

**PROCLAMATIONS - NONE**

**AWARDS & RECOGNITIONS - NONE**

**APPROVAL OF AGENDA**

Vice-Chairman Wachsmith moved to approve the Agenda, as presented. Chairman Wright seconded. Motion carried 3-0.

**CONSENT AGENDA**

At the conclusion of reviewing each item Vice-Chairman Wachsmith moved to approve the Consent Agenda, as presented. Commissioner Osiadacz seconded. Motion carried 3-0.

**MINUTES**

<b>DATE</b>	<b>MINUTES</b>
08/28/2023	Public Works Study Session
09/05/2023	BOCC Office Admin
09/08/2023	Executive Session
09/11/2023	Airport Study Session
09/11/2023	CDS Study Session
09/11/2023	Public Works Study Session
09/05/2023	BOCC Agenda
09/05/2023	BOCC Public Hearing
09/11/2023	BOCC Office Admin
09/28/2023	IT Study Session

**RESOLUTION 2023-159                      CULTURAL TOURISIM OUTREACH                      COMISSIONERS**

Approve Resolution No. 2023-159 Adopting Amendment No. 1 LT 2023-010 Heritage Club Roslyn Ronald Cle Elum adding October 2, 2023, to their contracted date of events.

**CONTRACT    GIS SERVICES    IT**

Approve a Professional Services Agreement between Kittitas County and Pro-West & Associates for GIS Services in lieu of filling the vacant position for a GIS Coordinator.

**AGREEMENT    CDBG PUBLIC SERVICE FUNDS    AUDITOR**

Approve a Subrecipient Agreement #2023-2024 CDBG-SR between Kittitas County and HopeSource for CDBG Public Service Funds in the amount of \$77,000 for the Community Development Block Grant- Public Services Funds for the period beginning July 1, 2023, through June 30, 2024.

**RESOLUTION 2023-160                      COOKE CANYON RD BRIDGE REPLACEMENT                      PUBLIC WORKS**

Approve Resolution No. 2023-160 to Award a Contract between Kittitas County and Belsaas and Smith Construction for the Cooke Canyon Road Bridge #80181 Replacement Project (CRP 315-22) and to Authorize the County Engineer to Execute the Same.

**RESOLUTION 2023-161                      TRAINING CENTER MILITARY INSTALLATION                      SHERIFF**

Approve Resolution No. 2023-161 Authorizing a License Between the Department of the Army, Yakima Training Center Military Installation, and between Yakima County and Kittitas County for law enforcement training from September 15, 2023 to September 14, 2024.

**GRANT**

**HOMELAND SECURITY GRANT**

**SHERIFF**

Acknowledge FFY20 HSGP (SHSP) Homeland Security Grant Program Agreement #E24-059 between the Kittitas County Sheriff's Office and the Washington State Military Department from 9/1/2020-7/31/2024. The Grant is to support state, local, tribal, and territorial efforts to prevent terrorism and other catastrophic events and to prepare the Nation for threats and hazards that pose the greatest risk to security of the United States.

**CONTRACT**

**SMITHS DETECTION CONTRACT**

**SHERIFF**

Approve Resolution No. 2023-162 Authorizing the Kittitas County Sheriff's Office to Purchase a 1-Year Service Contract from Smiths Detection in the amount of \$13,323.00 plus sales tax for the operation of detection body scanner via Command Sourcing.

**CONTRACT**

**VEHICLE-BASED VIDEO EVIDENCE SYSTEMS**

**SHERIFF**

Acknowledge a 37.5161-month Contract for (4) vehicle-based video evidence systems which will work in concert with the Sheriff's Office body cameras from the same company between Kittitas County and AXON Enterprise, Inc.

**CONTRACT**

**GUARDIAN RFID SYSTEM AGREEMENT**

**SHERIFF**

Approve Addendum B to the Guardian RFID System Agreement to increase the previously stated Extended Term costs to account for 4 additional Mobile Command Licenses being purchased.

**CORRESPONDENCE-** None

**ADMINISTRATIVE MATTERS-** None

**CITIZEN COMMENTS**

Kate Sander, HopeSource, gave an update on the Community Block Grant Funds. Over the past several months HopeSource has built community partnerships by offering workshops for money management, paying off debt, and offering one on one coaching. Ms. Sander stated these educational efforts are making a difference by helping clients avoid becoming part of the system and avoid experiencing homelessness.

**MISCELLANEOUS - NONE**

**EXECUTIVE SESSION**

At 10:12 a.m. Chairman Wright announced the Board would recess into Executive Session for 5 minutes with Mark Cook, Public Works/CDS

Director and Chris Horner, Deputy Prosecutor III under **RCW 42.30.110**(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Action was anticipated.

At 10:17 a.m. the Board reconvened out of Executive Session. Direction was given to take Staff's recommendation to re-fund permit fees in the amount of \$1,940.00.

At 10:19 a.m. Chairman Wright announced the Board would recess into Executive Session for 10 minutes with Mark Cook, Public Works/CDS Director, Jeanne Killgore, HR Director, and Brian Carlson, Finance Director under **RCW 42.30.110** (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Action was anticipated.

At 10:29 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:29 a.m. Chairman Wright announced the Board would recess back into Executive Session for 3 minutes with Mark Cook, Public Works/CDS Director, Jeanne Killgore, HR Director, and Brian Carlson, Finance Director under **RCW 42.30.110** (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Action was anticipated.

At 10:32 a.m. the Board reconvened out of Executive Session. Direction was given to Staff to post the Public Works/CDS Director position for recruitment.

At 10:34 a.m. Chairman Wright announced the Board would recess into Executive Session for 20 minutes with Stephanie Hartung, Chief Civil Deputy, Jesse Eldred, Deputy Prosecutor II, Joe Poire (via Webex, County

Broadband Consultant, under **RCW 42.30.110** (d) to review negotiations on the performance of publicly bid contracts when public knowledge regarding such consideration would cause a likelihood of increased cost. Action was anticipated.

At 10:54 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:54 a.m. Chairman Wright announced the Board would recess back into Executive Session for 10 minutes with Stephanie Hartung, Chief Civil Deputy, Jesse Eldred, Deputy Prosecutor II, Joe Poire (via Webex, County Broadband Consultant, under **RCW 42.30.110** (d) to review negotiations on the performance of publicly bid contracts when public knowledge regarding such consideration would cause a likelihood of increased cost. Action was anticipated.

At 11:04 a.m. the Board reconvened out of Executive Session. Direction was given to Staff to return with negotiating contract terms on the Broadband issue.

**ADJOURNMENT**

The meeting was concluded at 11:04 a.m.

**ADMINISTRATIVE ASSISTANT**

  
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Kate Jimenez

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
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Cory Wright, Chairman